

**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 17th day of August 2020 at 6:00 p.m. the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro Tem Dwayne Hajek
Councilmember Nancy Arnold
Councilmember Edna Eaton
Councilmember Mike McCormick (Absent)
Councilmember Jason Tones

Cynthia Ward, City Secretary
Gene Schmidt, Supt. of Public Works
William Llewellyn, Chief of Police
Kimberly Dickey, Deputy City Secretary
John Isom, EDC Director
Paula Alexander, City Attorney

Mayor called the Meeting to order at 6:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

*Prayer by Councilmember Arnold
Pledge led by Mayor Pro Tem Hajek*

COMMUNICATIONS FROM THE PUBLIC

Please fill out a "Citizen Registration Card" form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

(No public comments)

CONSENT AGENDA ITEMS

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for July 16, 2020 Budget Workshop.
2. Approval of Minutes for July 20, 2020 Regular Meeting.
3. Approval of Minutes for July 21, 2020 Budget Workshop.
4. Approval of a refund to AJ Foyt due to value change per HCAD.
5. Approval of a refund to Prosperity Bank due to value change per HCAD.

Council member Eaton made a motion to approve the Consent Agenda Items. Motion seconded by Council Member Tones. Motion passed.

REGULAR AGENDA ITEMS

6. Discussion and possible action regarding the approval of a final plat for the Waller RV Park.

Gene let the Council know that David has recommended this final plat for approval.

Council member Arnold made a motion to approve the final plat for the Waller RV Park with the exception that it will not need to be approved by Waller County. Motion seconded by Mayor Pro Tem Hajek. Motion passed

7. Discussion and possible action regarding a preliminary re-plat of the SAI Business park on FM 2920.

Gene introduced Mr Doshi and he addressed the meeting. They would like to keep the road private as the have done on the next lot over.

Mayor Pro Tem Hajek made motion to approve the preliminary re-plat of the SAI Business park on FM 2920. Council member Eaton seconded the motion. Motion passed.

8. Discussion and possible action regarding the approval Sign variance for Lazy Days.

Gene stated that the City's sign ordinance has a max height of 42 foot and Lazy Days is requesting a variance for a 100 foot tall sign, as other variances have been granted in the past.

Motion made by Council member Arnold to approve the Sign variance for Lazy Days RV. Seconded by Council member Eaton. Motion passed

9. Discussion and possible action regarding the approval Sign variance for New Quest.

Gene stated that the City's sign ordinance says that owners can only have one sign, but they would like to have two marquee signs for all the businesses that will be in that complex.

Motion made by Mayor Pro Tem Hajek to approve the Sign variance for New Quest. Seconded by Council member Arnold. Motion passed

10. Discussion and possible action to appoint Mike Marcus, Tax Assessor/Collector for the Waller I.S.D., to calculate the city's tax rate for the 2020 tax year.

Motion made by Council member Eaton to approve Mike Marcus the Tax Assessor/Collector for the Waller I.S.D., to calculate the city's tax rate for the 2020 tax year. Seconded by Council member Tones. Motion passed

11. Discussion and possible action regarding new dress code policy for the Employees Handbook.

Cynthia addressed the Council and Mayor to let them know Mayor Pro Tem Hajek and herself have been working on the dress code policy for the last few months and the changes were submitted and approved by the legal team. Cynthia let the Council know she will continue to work through the employee handbook.

Motion made by Council member Arnold to approve the new dress code policy. Seconded by Council member Tones. Motion passed

12. Discussion and possible action on CARES funding uses for Administration.

Maryann addressed the Council and Mayor regarding CARES Act has allocated funding, 2to Cities to help with the COVID-19 response. The City of Waller's allocation from the state is \$155,870 with another \$33,000 allocation from Harris County. While we are awaiting guidance from Harris County on eligible expenditures, we have direction from the Texas Division of Emergency Management (TDEM). This funding is restricted to 6 categories outlined in the attached Coronavirus Relief Fund guidance document

In reviewing our eligible expenditures, the City has \$10,018.29 that qualify under the larger category with \$13,154.60 under the smaller one. This leaves a balance of \$25,813.40 for items in category 4-6.

To further facilitate compliance with COVID-19-related public health measures, including social distancing and reduction of one-on-one contact, a payment kiosk for processing of utility and municipal court payments would be an eligible expense under category 6. The Justified Automated Collections Kiosk at a cost of \$36,363.60 (JACK) is available from AdComp Systems Group provides self-service payment options which can be available 24 hours a day depending on placement of the kiosk. JACK has the flexibility to accept credit cards, checks and cash for both utility accounts and court citations can be fully integrated with our current billing, court, and financial software.

Council member Arnold made a motion to continue moving the City toward getting the JACK Kiosk for the City of Waller with CARES Act funding. Motion seconded by Council member Eaton. Motion passed.

13. Discussion and possible action purchase electronics to improve police video downloading system.

Chief addressed the Council and Mayor and stated that this is the same funding that Maryann explained in the Agenda Item 12 just prior to this item.

Council member Tones made a motion to continue toward getting the video downloading system in place for the City of Waller with CARES Act funding. Motion seconded by Council member Eaton. Motion passed.

14. Discussion and possible action regarding a change in the Police Departments Holiday policy and practice.

Chief addressed the Council and Mayor, he stated that when he approached the officers this was item was anticipatory upon the approval of new pay scale package for officers. This will exempt officers from holiday pay and would allow officers to take a day off during the 4-week period after the holiday. This was presented as a package to the officers, but if this item is not approved by Council he will need to increase his overtime budget by \$10,000.00.

Council member Arnold made a motion to table this item till the September Council meeting. Motion seconded by Council member Tones. Motion passed.

EXECUTIVE SESSION

15. Pursuant to Section § 551.072, of the Texas Government Code the City Council will convene in Executive Session to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have detrimental effect on the position of the governmental body in negotiations with a third person

Adjourn Regular Council Meeting at 6:55 PM

CITY COUNCIL TO RECONVENE IN OPEN SESSION

Reconvene Regular Session 7:16 PM

MAYOR-COUNCIL REPORTS

No Reports

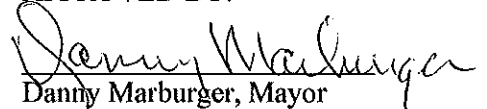
STAFF REPORTS

- a. Cynthia Ward, City Secretary
- *Written Monthly Reports submitted*
 - *Charles Mistic – Court Report*
- b. Gene Schmidt, Public Works Director
- *18-inch sewer lines just about finished in the Schilds place*
 - *Old City Hall will need to be abated for asbestos*
 - *Crew working on water station*
 - *Working on the water leaks in town*
- c. William Llewellyn, Police Chief
- *Written Monthly Report submitted*
 - *Introduction of new officer Rusty Sullivan*
 - *Old safes need to be removed*
- d. John Isom, WEDC Director
- *Biz Now promotion set for August 27th – Webinar*
 - *Sales Tax Report-Waller ranks number 67 out of 1200 Cities in Texas*

ADJOURNMENT

With no further business, Mayor adjourned the meeting at 7:29 p.m.

APPROVED BY:


Danny Marburger, Mayor

ATTEST:


Cynthia Ward, City Secretary