



**STATE OF TEXAS
COUNTIES OF WALLER AND HARRIS
CITY OF WALLER**

BE IT REMEMBERED THAT ON THIS THE 21st day of June 2021 at 6:00 p.m. the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger
Mayor Pro Tem Dwayne Hajek
Councilmember Nancy Arnold
Councilmember Edna Eaton
Councilmember Mike McCormick
Councilmember Jason Tones

Cynthia Ward, City Secretary
Gene Schmidt, Supt. of Public Works
Kimberly Dickey, Deputy City Secretary
William Llewellyn, Chief of Police
John Isom, EDC Director
Art Pertile, City Attorney

Mayor called the Meeting to order at 6:00 p.m.

PRAYER AND PLEDGE OF ALLEGIANCE

*Prayer by Councilmember Arnold
Pledge led by Mayor Pro Tem Hajek*

COMMUNICATIONS FROM THE PUBLIC

Please fill out a “Citizen Registration Card” form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

(No public comments)

CONSENT AGENDA ITEMS

This agenda consists of non-controversial or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Public Hearing and Regular Meeting minutes for May 17, 2021.

Motion by Mayor Pro Tem Hajek to approve the minutes for the May Council Meeting. Seconded by Councilmember Tones. Motion passed.

REGULAR AGENDA ITEMS

2. Discussion and possible approving a contract agreement for janitorial services for the municipal buildings.

Motion by Councilmember Arnold to approve agreement for janitorial services. Motion seconded by Councilmember McCormick. Motion passed.

3. Discussion and possible action regarding a refund to TDA grant previously drawn in the amount of \$6,089.13 to make up the balance owed.

Art stated that we received a grant and a vendor that the City was purchasing from overcharged the City. The audit revealed that the vendor did not supply receipts for these purchases. We have sent a demand letter to the vendor, but the amount must be repaid to the TDA in the meantime. Once this is approved through Council, we will turn the matter over to the police to investigate.

Motion by Mayor Pro Tem Hajek to approve a refund to TDA grant previously drawn in the amount of \$6,089.13 to make up the balance owed. Motion seconded by Councilmember Arnold. Motion passed.

4. Discussion and possible action regarding new incode permit software for the Public Works department and executime for Payroll.

Maryann let the Council know that this is in effort to bring all the City departments on to one software system making the City more efficient. With everything on one software the audits will be a much more seamless process. We would like to move forward with the process now to get the implementation started with incode and funding will be included in next FY budget.

Motion by Councilmember McCormick to move forward with incode software for the City. Motion seconded by Councilmember Eaton. Motion passed.

5. Discussion and possible action regarding the bull gear replacement and authorizing the money to be expended from reserves.

Gene stated that this is the oldest clarifier that we have, the bull gear is the main drive assembly for the rakes that run in there. The gear box was put in about 1982 and has been rebuilt once before and they have recommended that it be replaced. The price they quoted for replacement is \$49,950.00 with a sixteen-week delivery time.

Motion by Councilmember Arnold to move forward with the replacement of the bull gear to be purchased from the City's reserves. Motion seconded by Mayor Pro Tem Hajek. Motion passed.

6. Discussion and possible action regarding the recommendation from our City Engineer, Dr. Clay to award the bid to Vaca Underground Utilities for the 4" gas main addition on Waller-Spring Creek Road.

Gene let Council know that this is the Gas line for the new high school. Cost of this project is \$69,116.60 and Waller ISD will have to put up funding in escrow.

Motion by Councilmember McCormick to award the bid to Vaca Underground Utilities for the 4" gas main addition on Waller-Spring Creek Road. Seconded by Councilmember Tones. Motion passed.

7. Discussion and possible action regarding the approval of the final plat for the Family Communities project on Laura Lane in Waller, Texas.

Motion by Mayor Pro Tem Hajek to approve the final plat for the Family Communities project on Laura Lane. Motion seconded by Councilmember McCormick. Motion passed.

8. Discussion and possible action regarding the occupied residential property (mobile home) owned by the City/EDC.

John Isom addressed Council to let them know the tenant has moved out of the mobile home. He met with a mobile home mover, and he stated that he has parties interested in purchasing inexpensive dwellings.

Art stated that the mobile home will need to be declared surplus property by the council and then it could go up for auction.

Motion by Councilmember Arnold to declare the mobile home located at 1118 Saunders as surplus and move forward with the bid process and if there are no successful bids, the EDC will demolish the mobile home and clear the lot. Motion seconded by Councilmember Eaton. Motion passed.

MAYOR-COUNCIL REPORTS

Councilmember Arnold recently attended The Texas Association of Regional Council Meeting in Austin.

- *Senate Bill 374 is particularly interesting for Waller*
- *Houston Business Journal – new housing developments*

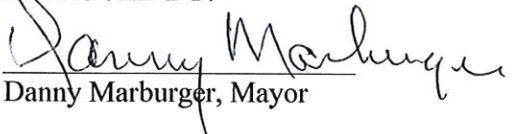
STAFF REPORTS *(written reports provided)*

- Cynthia Ward, City Secretary
- Gene Schmidt, Public Works Director
- William Llewellyn, Chief of Police
- John Isom, WEDC Director

ADJOURNMENT

With no further business Mayor adjourned the meeting at 6:47 p.m.

APPROVED BY:


Danny Marburger, Mayor

ATTEST:


Cynthia Ward, City Secretary