



**STATE OF TEXAS  
COUNTIES OF WALLER AND HARRIS  
CITY OF WALLER**

**BE IT REMEMBERED THAT ON THIS THE 19th day of January 2021 at 6:00 p.m.** the City Council of the City of Waller, Texas held a meeting in Regular Session at 1218 Farr St. with the following present:

Mayor Danny Marburger  
Mayor Pro Tem Dwayne Hajek  
Councilmember Nancy Arnold  
Councilmember Edna Eaton  
Councilmember Mike McCormick  
Councilmember Jason Tones

Cynthia Ward, City Secretary  
Gene Schmidt, Supt. of Public Works  
Kimberly Dickey, Deputy City Secretary  
William Llewellyn, Chief of Police  
John Isom, EDC Director – (*Absent*)  
Art Pertile, City Attorney

*Mayor called the Meeting to order at 6:00 p.m.*

**PRAYER AND PLEDGE OF ALLEGIANCE**

*Prayer by Councilmember Arnold  
Pledge led by Mayor Pro Tem Hajek*

**COMMUNICATIONS FROM THE PUBLIC**

Please fill out a “Citizen Registration Card” form in order to address the Council. Turn in the form prior to Communications from the Public to the City Secretary. Speakers are limited to three minutes. The purpose of this item is to allow the public an opportunity to address the Mayor and City Council on issues that are not on the agenda. The Council cannot take action but may refer this item to a department head or direct that this item be placed on a future regular Council agenda.

Any interested person may appear before City Council to speak on an item on the agenda. Before the start of the meeting, the person must request such appearance in writing and identify the agenda item on which he/she wishes to speak. The person will be called to speak when the agenda item comes before City Council for discussion or action. Comments are limited to 3 minutes.

*(No public comments)*

**PRESENTATION**

*Waller ISD Superintendent Kevin Moran introduced Scott Walker the Director of Construction for WISD and addressed Mayor and Council about the construction currently underway on the new High School. He stated the second phase of construction will be on the Waller Junior High School. The building is at the end of life and preliminary design specs we distributed to Council. Scott Walker*

*stated to move forward with reconstruction plans it will require the permanent closure of Farr Street. The construction plans will require some utilities to be relocated.*

*Art Pertile stated that the Meets and Bounds description of the Street to be considered for Abandonment will have to be brought to Council for a vote. Then WISD will need to replat that area, if Council votes to abandon.*

## **CONSENT AGENDA ITEMS**

This agenda consists of non-controversial or “housekeeping” items required by law. Items may be removed from the Consent Agenda by any Councilmember making such a request prior to a motion and vote on the Consent Agenda.

1. Approval of Minutes for Regular Meeting December 21, 2020.
2. Quarterly Investment Report for October – December 2020.

*Motion by Councilmember Arnold to approve the Consent Agenda Items, seconded by Councilmember McCormick. Motion passed.*

## **REGULAR AGENDA ITEMS**

3. Discussion and possible action approve **Ordinance #570**, of the City of Waller, providing for the holding of a General Election on May 1, 2021 for the purpose of electing three (3) at-large councilmembers; designating the entire City as one election precinct; and approving contracting with Waller County for a Joint Election

### **ORDINANCE NO. 570**

**AN ORDINANCE OF THE CITY OF WALLER, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING (3) AT LARGE COUNCIL MEMBERS; COUNCIL MEMBER FOR UNEXPIRED TERM; DESIGNATING THE ENTIRE CITY AS ONE ELECTION PRECINCT; AND APPROVING TO CONTRACT WITH WALLER COUNTY FOR A JOINT ELECTION RELATING TO THE MAY 1, 2021 ELECTION.**

*Cynthia stated this item is to approve the General Election to be held on May 1, 2021 for the Election of three Councilmembers at large:*

*Mayor Pro Tem Hajek  
Councilmember McCormick  
Councilmember Tones*

*Motion by Councilmember Arnold to approve Ordinance #570 providing for holding a General Election on May 1, 2021 for the purpose of electing three (3) at-large councilmembers, seconded by Councilmember Eaton. Motion passed.*

4. Discussion and possible action regarding **Resolution# 2021-01**, approving the execution of a contract between Waller I.S.D. and City of Waller to conduct the early voting and election day and to accept the appointment of election judge(s).

*Cynthia stated this item is to approve the execution of a contract between Waller I.S.D. and City of Waller to conduct the Election and that contract must be signed yearly.*

***Motion by Mayor Pro Tem Hajek to approve Resolution# 2021-01, approving the execution of a contract between the Waller I.S.D. and City of Waller to conduct the early voting and election day and to accept the appointment of election judge(s). Motion seconded by Councilmember Tones. Motion passed.***

5. Discussion and possible action on **Resolution # 2021-02**, approving the execution of a contract with Waller County Elections Administrator for a Joint Election relating to the May 1, 2021 Election.

***Cynthia stated this item is to approve execution of a contract with Waller County Elections Administrator for a Joint Election relating to the May 1, 2021 Election.***

***Motion by Councilmember McCormick to approve Resolution # 2021-02, approving the execution of a contract with Waller County Elections Administrator for a Joint Election relating to the May 1, 2021 Election. Motion seconded by Councilmember Arnold. Motion passed.***

6. Discussion and possible action regarding **Ordinance # 571**, to amend the 20-21 budget for the purchase of two pickup trucks for the Public Works Department.

***Cynthia stated this item is to approve a budget amendment to move funds from last years budget to this physical years budget, due to the length of time it took to receive the vehicles.***

***Motion by Mayor Pro Tem Hajek to approve Ordinance # 571, to amend the 20-21 budget for the purchase of two pickup trucks for the Public Works Department. Motion seconded by Councilmember McCormick. Motion Passed.***

7. Discussion and possible action to approve changes to the City “on-call” pay Policy.

***Marcus Benoit addressed the Council to let them know our current Policy needed revision from a set rate of pay per hour to time and a half of the individuals normal pay rate.***

***Motion by Councilmember McCormick to approve changes to the City “on-call” pay Policy. Motion seconded by Councilmember Eaton. Motion Passed***

8. Discussion and possible action regarding a revision to our current credit card policy.

***Cynthia addressed Council, the current credit card policy was adopted in 2013 and has a title of Waste-Water Treatment Operator and we would like to change that to the Field Service Supervisor.***

***Motion by Councilmember Arnold to revise our current policy to reflect the title Field Service Supervisor and omit Waste-Water Treatment Operator. Motion seconded by Councilmember McCormick.***

9. Discussion and possible action regarding a proposal on security cameras for the Council Chambers/Court Room, and the foyer area for the JACK kiosk machine.

***Mistic addressed Council, making them aware there are a few areas in the City Hall building that are not covered by cameras. Additional camaras will need to be added in the Court Room and on the JACK machine.***

***Council Member Tones made a motion to approve the bid of \$21,412.59 for additional cameras in the Court and Foyer in City Hall building. Motion seconded by Councilmember McCormick. Motion Passed.***

10. Discussion and possible action regarding Willdan Financial Services administering our search for a natural gas supplier.

***Gene stated that the City had to hire Willdan Financial Services to administer our search for a natural gas supplier and they recommended the bid from Upstream. The City will need to pay the invoice from Willdan Financial Services for \$24,360.00. Also, City gas rates will be fluctuating from month to month from Upstream.***

***Motion by Councilmember McCormick to approve the invoice for Willdan Financial Services for administering our search for a natural gas supplier. Seconded by Councilmember Tones. Motion passed.***

11. Discussion and possible action to accept low bid by Vera Industries in the amount of \$143,490.00 as recommended by Clay and Leyendecker for the Cyrus Lane Water & Sewer Extension project.

***Gene addressed Council and Mayor and let them know Dr. Clay went through the seven bids and recommend that the City go with Vera Industries. The total that will need to be put in escrow by the RV Park will be \$175,222.90.***

***Motion by Councilmember Arnold to accept low bid by Vera Industries in the amount of \$143,490.00 as recommended by Clay and Leyendecker for the Cyrus Lane Water & Sewer Extension project. Seconded by Mayor Pro Tem Hajek. Motion passed.***

12. Discussion and possible action of the preliminary plat application for the Beacon Hill Boulevard Section 2 street dedication for the Beacon Hill Project.

***Gene addressed Council to let them know that Dr. Clay has reviewed these plans and has recommended that this be approved with minor changes.***

***Motion by Mayor Pro Tem Hajek to approve preliminary plat application for the Beacon Hill Boulevard Section 2 street dedication for the Beacon Hill Project with changes as recommended by Engineer. Motion seconded by Councilmember Eaton. Motion passed.***

13. Discussion and possible action on the final replat for the Alliance Center project.

***Gene addressed Council to let them know that Dr. Clay has reviewed these plans and has recommended that this be approved with changes.***

***Motion by Councilmember McCormick to approve final replat for the Alliance Center project with changes as recommended by Dr. Clay. Motion seconded by Mayor Pro Tem Hajek. Motion passed.***

## **MAYOR-COUNCIL REPORTS**

***Councilmember Arnold – Presented a Remembrance for David Leyendecker***

***COVID 19 Vaccine – Open discussion on locations in Waller County***


**STAFF REPORTS**

- Cynthia Ward, City Secretary
  - *Written Reports Submitted*
  
- Gene Schmidt, Public Works Director
  - *Ground Storage Tank*
  - *Water Tower on West Side of City has been painted and is being sanitized*
  - *Frank Rodriguez – Spoke to the Attorney in charge of the burned house on A Street*
  
- William Llewellyn, Chief of Police
  - *Furniture is in place*
  - *Special thanks to the Public Works Department for help with the removal of furnishings*
  - *Sgt. Lopez – New focus on US 290 to keep the patrol cars moving*
  
- John Isom, WEDC Director (*Mayor*)
  - *Sidewalk Grant Project*

**ADJOURNMENT**

*With no further business Mayor adjourned the meeting at 7:24 p.m.*

APPROVED BY:

  
\_\_\_\_\_  
Danny Marburger, Mayor

ATTEST:

  
\_\_\_\_\_  
Cynthia Ward, City Secretary