

Waller Economic Development Corporation

Meeting Minutes

9/19/16

I. Call to order

Chuck Scianna called the September meeting of the **WEDC** to order at 3:03 p.m. on 9/19/2016 at the WEDC office located at 1110 Farr Street, Waller, TX 77484. In attendance: Chuck Scianna (President), Anthony Edmonds (vice-president), Royce Rape (Treasurer), John Isom, Kathy Wall, Rhonda Plata and Gene Schmidt.

II. Approval of minutes from last meeting

WEDC minutes from 8/30/16 were read. The minutes were approved by motion made by Royce and 2nd by Anthony and passed with a positive vote.

Financial Report – Anthony moved to accept the Financial Report as presented, Royce 2nd and the motion passed. Sales tax remains up from last year apr. 11%.

III. Open issues

- A. General Housekeeping – Anthony moved to authorize John Isom as the Director of the Waller Economic Development Corporation to craft the resolution that adds Kathy Wall to the TexPool account authorizing her for items necessary in her position in the City of Waller Financial Services Department. Chuck 2nd. The motion passed.
- B. Discussion about hiring Dan Leverett with an hourly wage of \$200.00 with no expenses and paid up to a \$3000.00 cap. John spoke with Goodman and they agreed it would be a good idea for Dan to review especially at the 50% and 90% submittals. They believe it will no more than 15 hours. The general consensus was to hire him but the discussion was tabled until the Board has been presented a corrected contract. Anthony had a question about the amount of insurance he carried, typo0 page 6 and no expenses need to be in the contract.
- C. Budget discussion:
 - Chuck suggested an additional proposed budget change that allows the appropriate line items to be modified in the event of an up to 3% salary change. Other line items should be increased such as taxes or insurance that would be affected in the case of a salary change up to 3%. The line item for insurance has already been modified to reflect current costs. Royce made the motion to increase the budget for exempt salary and incidentals to allow for an up to 3% Salary change. Anthony 2nd and the motion passed.
 - Royce made the motion to accept the new budget per the changes for the salary. Anthony 2nd and the motion passed.
- D. Anthony made the motion to proceed with an agreement with ED-Suites to provide design, hosting of a new EDC website. The amount will be \$12000.00 out of this year's budget.
- E. Livable Center has been submitted to TxDot once.
- F. Meeting with Workforce Development in October.

Next Meeting: 10/10/16

Meeting adjourned at 3:38 p.m.

Minutes submitted by: Rhonda Plata

Minutes approved by: Chuck Scianna

C Cheryl Lurie

Date: 10/10/16

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